



## GUIDELINES AND CORE VALUES

### **Cancellations & Refunds:**

SOAM must be notified of any cancellations at least 30 days prior to your Market date in order for you to receive a refund. Cancellations due to an emergency will be handled on a case-by-case basis.

### **No-Show Policy:**

If you are unable to attend a scheduled market for any reason, you must notify us ahead of time. If you fail to do so, you will be considered a "no-show". If you no-show more than once during the course of a season, SOAM reserves the right to revoke your participation in all future markets.

### **Weather Policy:**

The SOAM is a "rain or shine" event. Weather closures will be at the sole discretion of SOAM. We will be reasonable in our determination, but please keep in mind that the weather changes quickly in New England. As such, it is unusual that we will cancel a Market date unless the forecast predicts 100% rain within 24 hours of the start time. If the Market is closed due to inclement weather, you will be refunded your full pay per day booth fee or refunded a pro-rated share of the SOAMily Season pass.

### **Tents and Displays**

All Vendors must supply their own 10' x 10' white tent and all necessary displays, signs, tables and other equipment. All tents must be secured with 40 pound weight bags on EACH tent leg (160 pounds total). The Market can get very windy at times, so for safety purposes any Vendor without proper weights will be asked to remove their tent and/or vacate the market. SOAM has a limited quantity of White 10x10 Tents and weights available for rent. Tent/Weight Rentals can be reserved during checkout of booth space.

Additionally, proper display of your Business Name/Logo on your tent, banner, or signage is required. Floor length table cloths are required for all display tables and additional stock and boxes must be kept hidden under display. Rented space must be kept tidy during operating hours, all trash must be hauled away at the close of the day. Your goods/displays must not extend outside of your tent area, unless prior permission is given. Smoking is not permitted.

**Booth Sharing:**

Sharing booths with another Vendor is not allowed unless permission is granted by SOAM.

**Tax ID Certificates & Other Regulations:**

Any vendor selling goods in Massachusetts is required to have a Tax ID Number and display the Tax ID Certificate in their booth. This is required for both in-state and out-of-state vendors. If you do not have a Tax ID certificate, you may obtain one online via the MA Department of Revenue. There is no cost, and it only take a few minutes to complete. <https://www.mass.gov/topics/business-resources>

It is the Vendor's responsibility to ensure they and their employees are at all times in compliance with any Federal, State and Local regulations, tax laws, and health protocols.

**Indemnification:**

Upon submitting this application, Vendors agree to indemnify and hold harmless SOAM, and their officers, agents and employees from and against all liabilities, loss, injuries, damages, and claims arising out of or related in any way to Vendor's participation in SOAM.

## **SOAM's CORE VALUES and MISSION**

We are a market for Makers founded by Makers.

We champion the creators, the growers, the doers, and the entrepreneurial spirit.

We are the SOAMily (SOAM+Family). We value community over competition. We are here to lift each other up. We send out positive vibes to each other and our customers. We use our creations to bridge a connection between ourselves and others. We are moving the local Maker's economy forward. We are stronger when we do this together.